

RFMS STEERING TEAM MEETING MINUTES	
Meeting Type: <u>Weekly</u>	Meeting Date: <u>19Nov 03</u>
Meeting Time: <u>1330-1500</u>	Meeting Place: <u>Kaizen No Yochi</u>
Present: RE, XO, DRE, RPAO, BM, C130Q (Recorder/ Facilitators)	
Decision made, Actions planned, Tasks to be done	Person Responsible
No meeting will be held next week for conflicting schedule.	

1. Finalize Goal O3 brief.

Mr. Clements made a brief. Some items were discussed and changed based on RFMS ST's suggestion. See attached.

2. Update Calendar and Review 90-Day Task List:

Schedule of team members were added/ changed as follow:

4-12 Nov	DRE TAD to Hawaii
16-21 Nov	DOICC TAD to Diego Garcia
17-18 Nov	CO TAD to Okinawa
25 Nov-1 Dec	BM on Leave to Guam
12 Dec-2 Jan	BM on Leave
7-13 Dec	CO TAD to D.C. for Commanders' conference.
24-31 Dec	CO on Leave
12-16 Jan	CO on TAD to Port Hueneme for CSG
12-16 Jan	BM on TAD to Port Hueneme for BPG/CSG
13-15 Jan	DRE, TAD to D.C. for MILCON

3. Review Last Meeting Minutes:

Team members reviewed the minutes and some minor changes were made.

Items of general interest.

BM: PWC's FY03 NOR loss was \$60M. NAVY wants to offset \$60M loss through cost reductions in FY04 and FY05. OSD wants to offset \$60M shortfall through price adjustments for FY05 and FY06. \$30M for FY04 tax, CAPT Orndoff plans reduction in SRM by 15%; our share is \$1.8M, CESE by 20%; our share is \$0.5M and some \$ in O/H. FY04 mark would be over \$5M. Also, we have \$400K unfunded project in FY04 for Code 800 repainting project and C130/C190 renovation. Utility distribution system.

RPAO: CAPT Hemstreet will provide response to NAVFAC email (Mark Sanders) seeking clarification on GOJ Host Nation Support and its impact on the Facility Support Program.

DOICC: Absent.

DRE:

- Draft priority JFIP FY05. Draft special project list for all base CO's and Admiral.

Draft list submitted to USFJ Brief to be held on Nov 26th.

- Prepare with LCDR Ganowski USFJ visit (Larry McAlister)

- UMC Submission for ROC.

XO: VTC with PACDIV on Nov 25th. RFEC Transition slides first draft and discussed.

RE: Reviewed CNFJ OPS meeting take-aways.